

Pastor Job Description

Personal Qualifications

- Believes in the Lord, Jesus Christ as the son of God and personal Savior.
- Fully committed to church service.
- Above moral and ethical reproach, emotionally sound and relates effectively with all people.

Communicate:

- Possess strong written and verbal communication skills.

Basic Functions:

- The pastor is responsible to the church for providing spiritual and administrative leadership and pastoral care in meeting the needs of persons in the church and community. In all aspects, the pastor should strive to fulfill the scriptural tenets of 1 Timothy 3:1-7.
- Actively involved in community activities, which may include Bourbon County Ministerial Association.
- Support and adhere to Central Baptist Church Declaration of Faith (Constitution Article 3: Declaration of Faith)

Essential Responsibilities:

- Proclaims and leads the church in proclaiming the gospel to the church and community
- Serves as chairperson of the Church Council
- Provides administrative leadership for the total church program
- Oversees and coordinates ordained and lay leadership in providing the ministry care needs of the congregation by leading and participating in hospital visitation, home visits and prospects.
- Provides counseling and referrals
- Leads congregational services; works with staff and others in planning, coordinating, and evaluating congregational services.
- In conjunction with the Personnel Committee, supervises members of the church staff and provides feedback regarding performance; and participates in the selection of persons to fill vacant staff positions.
- Provides leadership in planning and observing the church ordinances in accordance with established church guidelines.
- Conduct funeral services and wedding ceremonies when appropriate
- Provides counsel and assistance in the selection and training of Deacons. Attends the regular Deacon meetings, provides leadership to enable the active Deacons in carrying out their assigned responsibilities.
- Promotes and provides leadership and support to enable the church to carry out its mission responsibilities locally and around the world.
- Resides in Bourbon County and develops appropriate connections within the community (adhering to personnel policy manual).

Ethical Responsibility:

The Pastor occupies the position of highest trust, confidence and leadership in the church. Because of this, it is understood that he shall handle sensitive and privileged information with utmost confidence and display unquestionable Christian character in his relationships.

Relationships:

The Pastor will work cooperatively with all church leaders, possess the ability to deal with conflict in a professional manner and serve as a Mentor.